

Sun Lakes Camera Club

Changing a Password in a User Account

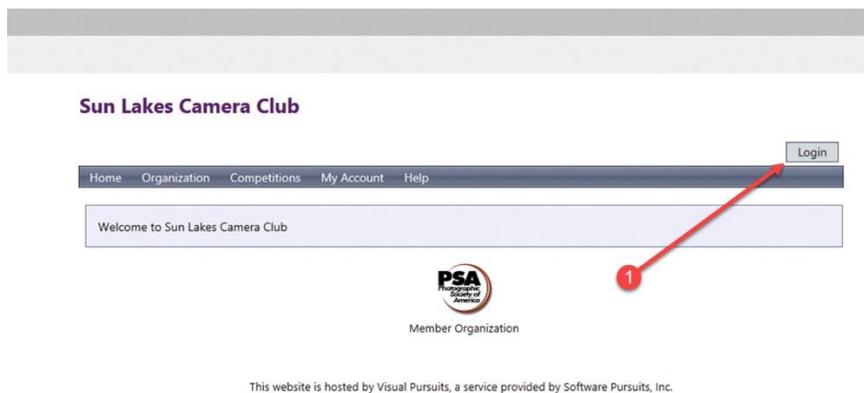
August 14, 2016

Follow these steps using the screen shots to help guide you through the process of changing password in your Sun Lakes Camera Club account with the Visual Pursuits website.

Visual Pursuits sent you an email with your new password for the Sun Lakes Camera Club Visual Pursuits User Account.



1. Access the website at SLCC.VISUALPURSUITS.COM. This screen will appear. Click the LOGIN button at 1.



Sun Lakes Camera Club

Changing a Password in a User Account

August 14, 2016

2. Type in your LOGIN NAME which is normally your first and last name without any space between the two names. Type in the password sent to you by Visual Pursuits. Finally, click the LOGIN button.

The screenshot shows the login page for Sun Lakes Camera Club. At the top is a navigation menu with links: Home, About Us, News and Info, Galleries, Forums, Resources, Competitions, My Account, and Help. Below the menu is a section titled "Login to Sun Lakes Camera Club". It contains a form with two input fields: "Login Name" and "Password". A "Remember me and login automatically" checkbox is located below the password field. A "Login" button is positioned at the bottom left of the form. A "Return" link is visible to the right of the password field. Below the form is a link for "Video on Logging in and Passwords".

Callouts on the page:

- 1. Type in your LOGIN NAME (points to the Login Name input field)
- 2. Type in your old PASSWORD (points to the Password input field)
- 3. Select the LOGIN button (points to the Login button)

Below the login form is a "Reset Your Password" section with the text: "Forgot your password? Use the button below to reset your password so you can again access this website. A random password will be created and e-mailed to you." and a "Reset Password" button.

3. In the new screen, select the MY ACCOUNT tab from the menu bar, and select MY ACCOUNT SETTINGS from the pull-down menu.

The screenshot shows the main page of the Sun Lakes Camera Club website. The navigation menu at the top includes "My Account" and "Logout". The main content area features a large banner image of a desert landscape with a call to action: "Reset Current Settings" and "Manage Custom Program Destinations...". Below the banner is a news section with several articles, including "The slideshow reflects the winning photos from our End of the Year Competition Meeting" and "2017-2018 Rotating Subject and Techniques and 2018-2019 Rotating Subject and Techniques". A "New Website Gallery!" section is also present. A "Test Account" button is visible in the top right corner.

Callouts on the page:

- 1 Go to the MY ACCOUNT tab.
- 2 Select MY ACCOUNT SETTINGS from the pull down menu

Sun Lakes Camera Club

Changing a Password in a User Account

August 14, 2016

- Click the CHANGE PASSWORD button on the next screen.

Home About Us News and Info Galleries Forums Resources Competitions **My Account** Help

User Profile

Login Name	TestAccount
Informal User Name	Test Account
User Id	3259145
Membership	You are a competing member of this organization. Your membership will expire on Tuesday, January 1, 2019.

Please click on the type of information you wish to change.

- Change Login Name
- Change or Remove E-Mail Address
- Update Personal Profile and Organization Op
- Update Addresses
- Change Avatar Image
- Update Membership Information
- Change Password**
- Change Password Reset Question
- Delete My Account

3. Select the CHANGE PASSWORD button

- Enter the Visual Pursuits supplied password in the CURRENT PASSWORD window. Enter your new password in both the NEW PASSWORD and CONFIRM windows. Finally, click the CHANGE PASSWORD button. You are now done.

Home About Us News and Info Galleries Forums Resources Competitions **My Account** Help

User Profile

Login Name	TestAccount
Informal User Name	Test Account
User Id	3259145
Membership	You are a competing member of this organization. Your membership will expire on Tuesday, January 1, 2019.

Change Login Password

Your Login Name and Password will be used when you login to this... share any password with anyone, not even a web site administrator... the ability to reset your account to a random password if necessary.

Your password must be at least 7 characters long. It should contain numeric characters and should not contain any real words. Punct... and encouraged. The most secure and easily remembered p... use the first letters of each word in a phrase, while inserting numeric or punct... characters in meaningful locations.

Current Password

New Password

Confirm New Password

Cancel Change Password

4. Put the Visual Pursuits supplied password into the CURRENT PASSWORD window

5. Put your new password in the NEW PASSWORD window and in the CONFIRM window

6. Select the CHANGE PASSWORD button